



Parent Handbook

After Hour Kid Power



(Formerly the Latchkey Program)

2023-24 PROGRAM

CALL

(361) 826-3499

WEBSITE

ccparkandrec.com

TO REGISTER ONLINE

[\(Click here\)](#)

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LICENSED

By the Texas Health &
Human Services Commission

NATIONALLY CERTIFIED DEPARTMENT



Welcome

Licensed + Convenient + Affordable

Welcome to the City of Corpus Christi Parks & Recreation's **After Hour Kid Power (AHKP)** Program! (Formerly named the Latchkey Program.)

This program is licensed by the Texas Health and Human Services Commission (HHSC) and provided in collaboration with your child/children's local school district.

The program abides by the minimum standards regulating childcare as prescribed by HHSC. By choosing licensed childcare, you, the Program Manager, and the Site Staff have a responsibility to protect the health, safety, and well-being of your child.

A copy of minimum standards required for licensing before and after school programs for school-aged children is available for your review at the school site. You may also request a copy of these standards from your local childcare office. Our operation's most recent licensing inspection report is also available for your review at the school site.

Recreation Play + Structured Activities

The **After Hour Kid Power** program offers children a balanced program of recreational play and structured activities. Each activity is carefully designed to spark the imagination, develop physical skill and coordination, encourage lifelong positive values, and build character through participation and achievement. The program is designed to meet the age-appropriate needs and interests of school-aged children and their families. Our services are delivered in a positive environment of safety, support, and care.

Weekly/daily curriculum activities are designed and chosen to reinforce the recreation of our Department and the Standards of the State. The key to our success is always our well-trained and caring staff who love to work with children. Strong communication between the staff and parent/guardian is essential to ensure that your child is successful in our program.

We look forward to meeting you and extend a personal invitation to your child for a school-year full of new experiences, fun, and friendships! Thank you for choosing the City of Corpus Christi Parks & Recreation's **After Hour Kid Power** program.

Please read through our Parent Handbook and familiarize yourself with our policies and procedures. It will provide you with information about our services, programming, payment policies, and much more. We welcome you to contact our offices at (361) 826-3499 or visit our website www.ccparkandrec.com for more information.

1 Program with 3 Excellent Options

► After School Program

The **After Hour Kid Power's After School Program** operates Monday through Friday from the time school is dismissed until 6:00 pm and coincides with your school district's calendar. Our program is offered at no additional cost on Early Release days as listed on your school district's calendar.

School Closings/Bad Weather Policy: If schools are closed due to inclement weather, power outage or adverse conditions, the AHKP program will also be closed. Parents may be called to pick up their child early if inclement weather occurs during program hours. All fees are based on enrollment, not attendance. There are no discounts, refunds or credits for sick days, snow days, vacation days, school closures, or days your child does not attend.

► Vacation Stations

We recognize that working parents need full day childcare during school holidays and school breaks. Vacation Station is a convenient, affordable, and available option on many of these days. It typically operates on weekdays from 7:30 a.m. to 6:00 p.m.. Pre-registration details will be available at your child's AHKP site and online.

Registration for Vacation Station is available on a first come, first-serve basis for all children ages 5 to 13. Participants may attend local or non-local school districts, whether they previously, currently, or never attended our program. Children without reservations will be accepted only as space permits.

After Hour Kid Power's Vacation Station is an optional program with additional cost per child per day in addition to your afterschool program monthly tuition.

Please remember to provide your child with a lunch daily to Vacation Station, refrigeration is not available. We will provide a morning and an afternoon snack. Nut products are NOT allowed.

► Summer Camps

The **After Hour Kid Power Summer Camps** program typically operates eight weeks during the summer. Camp locations are spread out through each district we service based upon registered attendance. The hours of operation are Monday through Friday (holidays excluded), from 7:30 a.m. to 6:00 p.m. Meals will be provided based on the school district served. Children may also attend weekly field trips and water activities with transportation provided by the corresponding school district. Spray-on sunscreen and/or insect repellent will not be provided by our program. Staff will assist appropriately in the application of any spray-on sunscreen and/or repellent provided by the child's parent/guardian.

Operations + Policies

Enrollment

You must complete and sign all designated spaces on your child's enrollment form and payment must be made in full before your child may attend. It is your responsibility to keep all registration information current. For example: phone numbers, authorized pick up individual, custody agreements, etc.).

The parent/guardian listed first, is the primary point of contact and the only person who may review and/or make changes to the child's enrollment card. The second parent listed (even if custodial/biological) cannot review and/or make changes to the child's enrollment card.

Sign-In

For safety reasons, children are responsible for their prompt arrival to the AHKP program and expected to check-in with a AHKP Staff Member immediately upon school dismissal or as soon as their bus arrives on site. After Hour Kid Power's responsibility for the child begins once the child has entered our program designated area and has been signed in by an AHKP Staff Member.

Once a child has been signed in by a program Staff Member that child may not leave our program for any reason until an authorized person listed on the child's enrollment form arrives with a valid photo ID and signs out the child.

COVID-19 Safety Protocol

Children will be screened for fever or signs of COVID-19 illness. Should your child have fever above 100.4°, we will ask that you make necessary arrangements to pick up your child within the next 30 minutes. Failure to do so could result in consequences not limited to fees and/or termination, as known exposure could result in a citation from Health & Human Services Commission for our program.

Extracurricular Activities/Clubs

If your child participates in a school sponsored activity after school, we will require you to complete an After-School Activity Form. Examples of such activities may include clubs, tutoring, choir, and assisting teachers. An After-School Activity Form does NOT mean the teacher can sign in/out your child from our program. If you wish to have that option, you will need to add the teacher to your child's authorized pick up list. Please complete an After-School Activity Form stating the nature and duration of the activity, forms are available at your child/children's AHKP Site.

For clarification, our staff members cannot and will not release children to teachers or club leaders once they are signed into our program without authorization.

Sign-Out/Release of Children

At this time, in accordance with your school districts policies we will not allow parents inside the campus. Please call your designated **After Hour Kid Power** program site phone number to pick up your child daily. A staff member will bring your child out to you.

Children will only be released to authorized individuals listed on the child's enrollment form. The authorized person must be prepared to present a valid photo ID for a child to be released to them from the program.

- We will only release children to persons listed on the enrollment form or persons authorized by the individual who enrolled the child. (First Parent listed)
- Parents/adults authorized to pick up children, as noted on the enrollment form, will be required to sign the children out each day.
- Only the person who signed the enrollment form can change information on the form and must do so in person.
- In the event of an emergency, you may authorize an alternate person to pick up your child who is not on the enrollment form by providing the person's driver's license number and full name.
- No person under the age of 14 can pick up a child from the program.
- Persons under the age of 18 may only pick up a child from our program with a waiver signed/approved by the Program Director on file. (Please see your site staff for the waiver.) You may request a waiver form from a staff onsite.
- The person signing out the child is responsible for relaying information to parents, disciplinary, injury or other.
- The City reserves the right to refuse to release the child to any person if circumstances so warrant.

If a parent/guardian is not allowed to pick up a child, the AHKP Program Site and Administration Office must have a copy of the court order signed by a judge on file. Without this documentation, we are obligated to release a child to either parent/guardian if both are listed on the enrollment form. The AHKP program will only follow what the court order states.

The sign-in/out procedures assure child safety and compliance with state childcare licensing standards.

Discipline & Guidance

AHKP staff are trained to use a positive approach towards discipline by reminding children of behavior expectations daily and by using clear, positive statements and redirection to discipline when rules are disregarded or ignored. Our staff will not cause physical or emotional damage to the child. Disciplinary measures will be age appropriate to the incident and severity of the behavior demonstrated. Behavior issues are recorded on participant's enrollment form and parents/guardians will be notified when issues

arise. Depending on the severity of the infraction, disciplinary action may warrant a written referral or up to permanent suspension from the program.

If a student is suspended from school for any reason, they will not be allowed to attend the AHKP program that day as they are not allowed on campus. We will not discipline students for events that occurred during regular school hours, that is handled through school policy. When the students enter our program, they must abide by our rules and policies. If a conflict occurs during in the AHKP program, the situation will be handled through conflict resolution meetings with the students and/or parents involved.



Zero-Tolerance

The **After Hour Kid Power** program reserves the right to suspend or dismiss a child immediately for unacceptable behaviors listed below. Tuition refunds are not issued if a child is removed from the program due to but not limited to the following behavior violations:

- Inflicting physical harm to oneself or another individual, including staff
- Threats which may cause physical harm to another individual
- Destruction of property
- Inappropriate touching of oneself or another individual
- Possession of a weapon, controlled substance, or alcohol, use of foul or abusive language
- Fighting, exhibiting aggressive behaviors, or excessive tantrums
- Leaving the supervised program area without permission or hiding from our staff
- Any action that requires our staff to spend an inordinate amount of time with them, neglecting the needs of other children in their group
- And other inappropriate behavior

If the child does not abide by the program's behavior guidelines, disciplinary actions will be implemented by staff. Due to the seriousness of the child's behavior, any of the following procedures can be taken at any time:

- Verbal Warning
- Re-direction to another activity
- Time away without activities (1 minute per age of the child)
- Parent notification at pick up time
- Meeting with parent/Behavior plan created
- Suspension notice — next day of care/without refund (Length dependent upon severity)
- Conference with Program Manager and Area Manager
- Removal from program without refund

Persistent behaviors or situations that endanger the child, other children in the program or staff may result in suspension or removal from the program.

Our program strives to meet the needs of all children without ignoring the demands of any one individual within the boundaries of set guidelines and rules. The AHKP program has established rules, consequences, and a zero-tolerance policy on specific behaviors. The program reserves the right to suspend or expel a child from the program at any time based on the severity of the actions of the child.

Participant Rights

Parents/guardians have the right to be informed of procedures regarding disciplinary actions. Parents/guardians with concerns about policies and procedures should:

- Contact the Site Manager and/or your child's specific Group Leader for immediate resolve
- Contact the Area Manager for your child's school
- Contact the Program Manager

Adult Code of Conduct

The following guidelines have been created to meet the standards, policies and procedures of the City of Corpus Christi, Minimum Standards for Child Care Centers, the local school districts, and the Texas Family Code. All AHKP Staff know and understand the following standards, policies, and procedures:

1. Those whose behavior and/or health status pose an immediate threat or danger to the health and safety of the children must not be present when children are in care.
2. Do not confront any child or parent in a threatening manner.
3. Using profanity in the presence of a minor is prohibited.
4. In the event of threatening behavior towards an AHKP staff member or child, you will be asked to leave the premises and/or 911 will be called.
5. Actions towards children and/or staff based on an individual's sex, race, ethnicity, age, religion, disability, sexual orientation, or any other legally protected status is not acceptable.
6. AHKP staff must release program participant(s) to their parent(s) or guardian(s) if authorized or documented through the courts to do so. If an individual is perceived as emotionally unstable, dangerously irate, or under the influence of/or impaired by alcohol or a controlled substance, AHKP staff will properly document and report the incident. A report will be filed with the proper authorities with the following information: name of person who picked up the child, the date and time of pick up, the color, make and model of the vehicle departed in, along with the perceived emotional state of the individual who picked up the child.
7. People must not smoke or use tobacco products at the childcare facility, on the premises, or on the playground.
8. Failure to follow AHKP procedures for signing in or signing out.
9. Unresolved custody disputes.

10. Excessive late pick-ups and/or monthly payments.
11. Parents have the right to discipline their children, however, parents must refrain from using physical or corporal punishment while on district property, school grounds, or program space.

Any adult misconduct may result in a Verbal or Written Warning from the Program Manager with the maximum penalty being the parent's removal from the building and ability to pick up the child from the program in the future, or the child's removal from our program. Parents/guardians must be responsible for their actions and the actions of all authorized persons listed on the registration form. The City of Corpus Christi Parks & Recreation Department reserves the right to refuse service to anyone if there are concerns of safety to children and/or staff.

Parents may visit the program at any time during program hours as long as the program/activities are not affected. Parents must check in with the Site Director for authorization first. No parent/guardian that is not on a child's authorized pick up personnel list will be allowed to visit our program or speak with a child once the child has been admitted into our program for the day. Parents that do visit and/or participate in our program are not allowed to take pictures and/or videos of any children during program activities.

Health & Safety (Illness and Exclusion Criteria)

The AHKP program does not require childcare staff to receive any additional immunizations to work with children. To protect the health of all children in our care, please keep your child at home if you notice that he/she begins to show signs of an illness or contagious disease or if he/she feels too ill to participate in a group care setting. Please let us know as soon as possible if your child has a communicable illness or infection. This will allow us to notify the parents of children attending our program who may have been potentially exposed. Children with communicable conditions may not return to care without a note from their physician. Weather permitting, children go outside every day. We cannot keep one child inside due to illness or parental preference.

Children with head lice will not be allowed to attend the AHKP program. In relation to head lice, the AHKP program will follow the same guidelines as your child's school.

If a child becomes ill while in our care, the child must be picked up immediately as not to compromise the health, safety, and supervision of the other children. We will contact the parent to pick up the child immediately, continue to care for the child apart from the other children and give the appropriate attention and supervision within our means until the child is picked up. If the parent or guardian is unreachable, the child's emergency contact will be notified, followed by the rest of the authorized persons on the enrollment form. It is the responsibility of the parents to arrange for the child to be picked up from the center as soon as possible.

All immunizations must be current and on file with your child's school.

Children must be healthy enough to participate in the program's daily routine. We do not have the facilities or staff to individually care for sick children and therefore do not allow

them to attend the program. For the safety and comfort of your child, please keep them home until they feel better and no longer present the danger of passing on their illness.

Please notify the AHKP program if your child or any member of your immediate household develops a communicable condition (as defined by the local health department), such as pink eye, chicken pox, lice, Covid-19, etc. Parents are responsible for notifying the AHKP program about the illness within 24 hours or the next business day.

In the case of a life-threatening illness, please notify the AHKP program immediately. It is important for us to give notice to other parents as soon as possible.

Injuries

In the case of a medical emergency, we will call 911 and contact the parents/guardians available. Responding emergency medical personnel will make any determinations as to if the child should be transported to a hospital. We will provide them with the information from your child's enrollment form as to your choice of hospital and physician. In the event that this information is not specified, the child will be transported to the nearest available hospital.

In the event of a head injury, the parent/guardian will be notified immediately. The student will be monitored for symptoms consistent with a concussion following the injury until parent/guardian arrives.

After ensuring the safety of a child, parents will be notified immediately after a child:

- Is injured and the injury requires medical attention by a health-care professional.
- Has a sign or symptom requiring exclusion from the childcare center or program.
- Has been involved in any situation that places the child at risk.
- Has been involved in any situation that renders the program unsafe.

Parents will be notified at the time of pick up when a child experiences minor cuts, scratches, bites from other children, bumps and/or bruises.

Parents must also sign within 48 hours of the injury, an incident report form at the site. This form will be kept on file and possible given to HHSC depending on the severity of the injury.

Reasonable Accommodations, Special Needs, Medications or Therapies

The AHKP program strives to include all children in our programs. In some cases, it may be necessary to evaluate if our programs are the right fit for your family. Completing a registration form is not a guarantee of admission to our program. In some cases, we will need to determine if our program is appropriate for your child. Our programs are not designed for therapeutic or one-on-one care. Please disclose all behavior, severe/life-

threatening allergies including but not excluding food, environment or other allergies which are severe, life threatening or require emergency medication on your enrollment form. An Administrator may contact you for more information and to assess if we can make the appropriate accommodations for participation, or to schedule a meeting. If you wish to speak to someone before completing the required forms, you may contact the Assistant Program Manager Mickela Hernandez at (361) 826-3486 or by e-mailing mickelah@cctexas.com.

Allergies

The AHKP program is nut free (including tree nuts), meaning we do not serve or allow products containing or made with any type of nuts or nut byproducts, to be present in our program areas.

Every effort is made to educate our staff on the severity of food allergies, though we make these efforts to educate our staff and parents of possible allergen-containing ingredients in foods served; there is always a risk of contamination. Parents/guardians concerned with food allergies need to be aware of the risk and assist our staff when possible to ensure the safest environment possible for all participants by not supplying peanut products while in our program.

Each parent/guardian is responsible for notifying our staff of all food related allergies, possible symptoms, and treatments their children require and if necessary, providing alternative snacks.

If your child has an allergy, you must complete a Food Allergy Emergency Plan prior to registration. This form must be signed by the parent/guardian and the primary care physician before the child can attend our program.

If there is any medication to be given, the medication must be kept on site daily. We do not have access to the nurse's office, nor will we be responsible for picking up medication from the teacher/nurse daily. Please provide AHKP with their own emergency dose of medication for your child.

Medication

Due to the fact that there are some medical treatments and procedures that legally the AHKP Staff are not trained, nor qualified to perform, children will be enrolled on an individual basis. We will make every attempt to serve all children.

State licensing requirements do not permit childcare facilities to administer medication without written permission of the parent/guardian. Any medication brought to the site must be in its original container, clearly labeled with first and last name and include the dosage and directions for administering the medication. Over the counter medication will only be administered per the directions on the container. AHKP Staff do not administer controlled substances or medication prescriptions written in triplicate. Controlled

substances and medications written in triplicate can only be administered by the parent, doctor, or registered nurse. For medication to be administered at the site, please complete a "Medication Authorization" form which can be provided by the site staff. Medication may only be administered if it is in the original container with the following information:

- Child's Name
- Date of Prescription
- Name of Pharmacist
- Prescription's Expiration Date
- Legible Dosage Instruction
- Legible Storage Instruction

Billing Policies and Procedures

The AHKP program has balanced billing with the exception of but not limited to November, December, and March. Monthly fees are based on your individual school district calendar year. All early dismissal days and in-service days are included in the monthly fee as approved by City Council. Vacation Station and Summer camps require an additional fee.

Payments are due on or prior to the first business day of each month. Space is limited; therefore, your spot is not guaranteed until your payment is paid in full (all fees included).

If payment has not been received by the third business day of the month your child will no longer be accepted into the AHKP program, withdrawn from enrollment, sent to the school's office for parent pick up upon school dismissal, and your spot will be given to the next person on the waiting list.

No payments will be collected at the school sites. Auto-draft is not available.

Late Payments

Payments are considered late on the second day of each month (weekends included) and your account will be assessed a \$20 late fee. You will be charged an additional \$5 for each day after the second (weekends included) that payment has not been received.

Payment arrangements

Payment arrangements are available to accounts in good standing. You must call (361) 826-3499 and speak with the AHKP Area Manager for your child's school to set up a payment arrangement, the site staff are not authorized to do so. Failure to commit to the arrangement will make you ineligible to make such an arrangement with our program in the future.

Even though you have created a payment arrangement you are still required to pay the late fees associated.

If the payment arrangement has not been completed by the 10th of the month your child will no longer be accepted into the AHKP program, they will be withdrawn from enrollment, and sent to the school's office for parent pick up upon school dismissal.

Late Pick-Up

Our program closes at 6:00 p.m. daily, there will be a late pick up fee of \$10 assessed for every 15 minutes or fraction thereof per family starting at 6:01 pm. This fee is due the next day by 2:00 p.m., your child will not be able to return to the AHKP program until this charge has been cleared.

Please call your AHKP site phone number if an unexpected emergency will cause you to be late picking up your child. If we have not heard from you, a AHKP staff member will place a courtesy phone call to you or your designated pick up personnel from your child's enrollment form. Late fees are enforced regardless of the reason for being late. A phone call does not negate the late pick up fee, you are still required to make payment before 2:00 p.m. the next day.

In the event that a child has not been picked up within one hour of the stated closing time, AHKP Staff members will call Children's Protective Services followed by the non-emergency police so that they may conduct a wellness check to the addresses on file.

If a child is repeatedly left past the closing hour, AHKP reserves the right to terminate the child's enrollment in the program.

This fee applies to all participants whether private pay or using tuition assistance.

Delinquent Fees/Returned Checks

Delinquent fees must be paid before your child may attend the program. Insufficient checks are handled by Central Cashiering located at City Hall. If your check is returned, payment by check authorizes Central Cashiering to draft or electronically debit your account for the amount of the check plus service fees and charges as allowed by law. You will be sent a certified letter by mail to the address on your child's enrollment form

for notification of a returned check. You cannot make an additional payment for a returned check online; you must speak with Central Cashiering to clear up the balance.

Financial Assistance

The AHKP program is a community-based organization and believes that its programs and services should be available to everyone regardless of age, background, ability, or income. AHKP offers financial assistance to participants based on your individual financial situation. Limited financial assistance is available to individuals and families

who substantiate a need for it. Due to the limited availability of funds for the AHKP program, families needing assistance must first contact Workforce Solutions and complete paperwork to determine if qualified for public assistance (361) 882-7491 before you can apply for the AHKP's Scholarship program (application is available online or via your AHKP site).

Texas Workforce & Childcare Services

To register for the Afterschool Program under the Texas Workforce Childcare Commission also known as CCS, please follow the following steps:

- Contact your local Workforce office for information regarding their application process (361) 882-7491
- Upon approval from Workforce, you will get assigned a Case Worker
- Contact your Case Worker for approval to attend the AHKP program and have them send their approval notification to melindar@cctexas.com
- You will be registered for AHKP if space is available and we have received your approval from Workforce
- Upon being registered for the AHKP program, it is the parent/guardian's responsibility to swipe daily as stated in your contract
- If the machine is broken, it will be reported to Workforce and you will not be penalized for the days the machine is out of service
- Multiple missed swipes subject you to losing approval status and being removed from their program
- You may request additional cards to swipe from Workforce for additional authorized pick up personnel
- AHKP staff will not hold/keep your card at the site for convenience

Staff

All staff are required to be 18 years of age and must meet the following requirements:

- Completed reference checks
- Criminal background check
- Federal Bureau of Investigation (FBI) fingerprint
- Certified in CPR/First Aid
- 8-hour pre-service training covering the following:
 - Texas Health and Human Services Commission (HHSC) Minimum Standards
 - Child Abuse Prevention
 - Supervision
 - COVID-19
 - Health and Safety/Handling Emergencies
 - Developmental Stages
 - Age Appropriate Activities
 - Positive Discipline/Guidance

- Self-Esteem
- Annually complete a minimum of 15 clock hours of training

In accordance with the HHSC Childcare Licensing, each child must meet the minimum following requirements for program admittance:

- Be of the ages 5 to 13 years old
- Be able to take responsibility/handle their own personal hygiene — AHKP Staff are not allowed to assist
- Be able to administer their own medicine
- Be able to follow instructions and comply with AHKP rules and guidelines for everyone's safety
- Not pose an imminent threat of (not limited to) physical or harm to themselves or others
- Have current immunization, screening, and tuberculosis results on file with the school's office

All AHKP participants will not mix with other programs or persons outside of the AHKP program at any time. If another group is playing on the same grounds AHKP will move to an isolated area.

Personal Belongings

Items brought to the program by your child must be labeled and we expect children to be responsible for their own personal belongings. Please leave toys, money, and digital devices, like video games, smartphones and anything not allowed by your child's school district at home. The AHKP program will not credit or compensate for lost, damaged or stolen items.

Bathroom Use/Procedures

The AHKP program has scheduled restroom breaks for all the children; however, we will never deny a child the opportunity to use the restroom. All children will take trips to the bathroom with the entire group or groups of children escorted by staff. Children will only use bathrooms inspected for safety by the AHKP staff. If another group is using the common restroom facilities, we will either ask them to wait until the AHKP group is done with their break, or the AHKP program will wait until the bathroom is clear of all non-AHKP participants.

Staff/Child Ratios

HHSC requires a minimum of one staff member per 26 children. The AHKP program strives for a ratio of one staff member per 20 children (1:20). Each AHKP site will have at least two staff members present at all times which is why we cannot provide one-on-one attention to children.

Inclement Weather

In case of inclement weather, if the school district closes early or cancels afterschool activities the AHKP Program will not operate after school and parents will need to pick up their child at the designated school closing time. During an inclement weather closure, AHKP staff will not be available on site to provide childcare services.

During the cooler winter months, the AHKP program will not go outside to play when the temperature drops below 38°. Please make sure you send your child to school and to AHKP with a winter coat.

We try our best to schedule outdoor activities for short periods of time as well as provide plenty of water breaks and time in the shade. Children will not participate in outside activities when the temperature exceeds 104°.

Emergency Preparedness Plan

All Afterschool sites have an emergency preparedness plan customized to their school and nearby facility. Weather drills are practiced regularly. We monitor bad weather and take precautionary measures to keep children safe during severe storms.

Playground Use

The AHKP Program is regulated by the HHSC which outlines standards for playgrounds used by licensed childcare programs. These standards may or may not be the same standards observed by school systems. Because AHKP programs operate at the local elementary schools the AHKP program does not have the ability to maintain or alter playgrounds. Therefore, the playground utilized by the AHKP program is maintained and held to the standards of the school district which may or may not meet childcare licensing standards.

Snack

The school district offers a granted program that will provide an afternoon meal to your child daily from 3:30 p.m. to 4:30 p.m. daily, meal serving times will vary per site depending on enrollment sizes. If your child prefers to bring their own snack, they may do so. If your child is allergic to any specific foods, please send them with an extra snack. Accommodations for reheating and refrigerating of food is not available.

If you send an additional snack with your child, please ensure that these foods do not include any form of peanut products.

An alternate snack may be provided through your child's school district with a signed letter of authorization from a physician.

If your child participates in extracurricular activities that end at or after 4:30 p.m., it is the duty of that activity to provide your child with a snack as the grant used to provide AHKP with snack states that we must stop serving at a specific time and are not able to hold/save snacks for children.

AHKP is an equal opportunity provider and not responsible for meeting the child's daily nutritional needs.

Homework

Our program will allow a dedicated homework time, but we are not a tutoring program. Focused, quiet homework time is available for 30 minutes each day. Children who do not have homework are engaged in an independent activity.

“After Hour Kid Power” Program Fees for Corpus Christi ISD Locations

(All fees are subject to change pending budget approval)

Monthly

1 st Child	\$109
Additional Child	\$94

Vacation Station

Per Child/Day	\$30
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Scholarship

Per Child	\$70 (School Year & Summer) \$25 (Vacation Station)
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Drop-In Fee

Per Child/Day	\$25 (School Year) \$30 (Summer)
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Late Payment Fee

2 nd Day	\$20
Each day after	\$5

Pro-rated Months (TBD)

1 st Child	\$99
Additional Child	\$84

Pro-Rated Month

Per Child	\$60 (If new (not returning) and attending 10 days or less in the month.)
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Returned Check Fee

Fee	\$30
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Late Pick-Up Fee

Per 15 minutes	\$10 (Starting at 6:01 p.m.)
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“After Hour Kid Power” Program Fees for Calallen ISD Locations

(All fees are subject to change pending budget approval)

Monthly

1 st Child	\$99
Additional Child	\$84

Vacation Station

Per Child/Day	\$20
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Scholarship

Per Child	\$60 (School Year & Summer) \$15 (Vacation Station)
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Drop-In Fee

Per Child/Day	\$15 (School Year) \$20 (Summer)
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Late Payment Fee

2 nd Day	\$20
Each day after	\$5

Pro-rated Months (TBD)

1 st Child	\$89
Additional Child	\$74

Pro-Rated Month

Per Child	\$50 (If new (not returning) and attending 10 days or less in the month.)
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Returned Check Fee

Fee	\$30
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Late Pick-Up Fee

Per 15 minutes	\$10 (Starting at 6:01 p.m.)
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After Hour Kid Power

Additional Information

AHKP Program Office

(361) 826-3499

Superintendent
AHKP Program Manager
AHKP Asst. Program Manager

Sergio Gonzalez
John Delgado
Mickela Hernandez

AHKP Area Managers

Oscar Alcocer
Marissa Brambila
Brianna Castillo
Melinda Curiel
Daniel Harsila
Stephanie Vasquez
Jessica Wimbish
Alfonso Ramirez

Child Abuse Hotline
Childcare Licensing

(800) 252-5400
(361) 878-3451

For more details, visit
ccparkandrec.com (After Hour Kid Power)



**CORPUS
CHRISTI
PARKS &
RECREATION**

Calallen ISD:

East Elementary
Magee Elementary
Wood River Elementary
West Intermediate

Corpus Christi ISD:

Barnes Elementary
Calk-Wilson Elementary
Club Estates Elementary
Dawson Elementary
Galvan Elementary
Jones Elementary
Kolda Elementary
Mireles Elementary
Sanders Elementary
Schanen Elementary
Smith Elementary
Webb Elementary
Windsor Park Elementary

(Revised 8-17-2023)